

# Upperclass Reporting:

How to Build Exports for Funders and Take Your Data to the Next Level

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# A Case Study of Upperclass Reporting

- Nevada Data: Foothold Goes West
- AWARDS or the Funder Platform?
- Analyzing Specification Documents in the Context of AWARDS
- The Technical Bit



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# Nevada Data: Foothold Goes West

...and the name of the game is TEDS



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# AWARDS or the Funder Platform?

- If your funder asks for data in a simple format, you may not need ExportBuilder
- Determine whether funder will accept imports. Using AWARDS as primary data collection platform is ideal
- If not, can they export data? Your SPM/IC may be able to help you import it into AWARDS



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# Analyzing Specification Documents in the Context of AWARDS

- I. Workflow is important! Know how often data is collected, who collects it, and in what stage of your process
- II. Line by line, what fields are already collected in AWARDS? What will you need to build in?

TEDS ID #	DATA DESCRIPTION	EXAMPLE	POSITION START	POSITION STOP	LENGTH	TYPE	Collected in AWARDS?	If yes, module
DIS 1	System Transaction Type	A	1	1	1	Alphanumeric	N	
DIS 2	State Code	NV	2	3	2	Alphanumeric	N	
DIS 3	Reporting Date - MMYYYY Submitted	072012	4	9	6	Numeric	N	
DIS 4	Provider ID at Discharge	NV100870	10	24	15	Alphanumeric	Y	Face Sheet
DIS 5	Client ID	1009953541	25	39	15	Alphanumeric	Y	Face Sheet
DIS 6	Co-dependent/Collateral at Discharge	2	40	40	1	Numeric	N	
DIS 7	Type of Service at Discharge (Service Level)	07	41	42	2	Numeric	N	
DIS 8	Date of Last Contact - MMDDYYYY	05312012	43	50	8	Numeric	Y	Services
DIS 9	Date of Discharge - MMDDYYYY	05312012	51	58	8	Numeric	Y	Discharge/Demogs
DIS 10	Reason for Discharge	07	59	60	2	Numeric	Y	Discharge/Demogs



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# Analyzing Specification Documents (cont.)

- III. These factors together - workflow plus which AWARDS module much of the data comes from - will help you make a decision about where to locate your FormBuilder form, if one is necessary
- IV. Build your FormBuilder form to capture the data elements AWARDS does not already collect
  - A. Check fields to be available on related ReportBuilders, with desired field label

<b>Available on Related ReportBuilders:</b>	<input checked="" type="checkbox"/> <b>Report Field Label:</b> <input type="text" value="MDS 6"/> <small>What is the label you would like displayed for this field on the related ReportBuilders?</small>
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# Analyzing Specification Documents (cont.)

- B. For multi-select items, use Codes to populate specified values onto the report

**\*Field Type:**  
What type of field is this? 

Selection List ▼

**Field Options:**  
Enter each option in a separate field to display as options for this selection list field or use a default list:

	Code:	Value:		Code:	Value:
1.	<input type="text" value="01"/>	<input type="text" value="No Attendance in tl"/>	2.	<input type="text" value="02"/>	<input type="text" value="1-3 Times in Past N"/>
3.	<input type="text" value="03"/>	<input type="text" value="4-7 Times in Past N"/>	4.	<input type="text" value="04"/>	<input type="text" value="8-15 Times in Past"/>
5.	<input type="text" value="05"/>	<input type="text" value="16-30 Times in Pas"/>	6.	<input type="text" value="06"/>	<input type="text" value="Some Attendance t"/>
7.	<input type="text" value="97"/>	<input type="text" value="Unknown"/>	8.	<input type="text" value="98"/>	<input type="text" value="Not Collected"/>

# Analytics and Intelligence In AWARDS



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# Q & A



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# Be sure to fill out your report card!

Give us your completed report card after your PM II session to be entered into the raffle to **win** a **Google Home Max!**



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